



Booking Form for Residential & Day Visits - 2018

Contact us before submitting this form to check availability and reserve your date(s).

Name of Group/Organisation: _____

Type of Group (Brownies/Cubs/School etc.): _____

Name/Nature of Event: _____

Arrival Date: _____ Departure Date: _____

Booking For:

Oaklands Lodge		London Field St James Park		Finsbury Park Site	
Jubilee House		London Field Regents Park		Other Field Site:	
The Bungalow		London Field Hyde Park			
Training Room		London Field Green Park		Day Group Field Shelter	

Leaders: Estimated Arrival Time: _____ Estimated Departure Time: _____
(Residentials - Arrival: after 4pm, Departure: by midday during school holidays, 5pm Sundays in term time)

Participants: Estimated Arrival Time: _____ Estimated Departure Time: _____

Estimated Number of People attending: Overnight: _____ Day Visitors: _____

Name of person in charge of group: _____

Address: _____

Telephone: _____

Email: _____

Remember to enclose your deposit: Cheques should be payable to 'Girlguiding LaSER Chigwell Row'
 BACS payments to: Sort Code: 60 22 28 Account No: 69673985 Reference: 'Deposit - Unit Name'

I enclose a deposit of £ _____ Cash Cheque BACS

Your booking is not confirmed until you have received a receipt for your deposit and a booking confirmation. We usually email this within 2 weeks of receipt. All deposits are non-returnable if you cancel your booking.

Activities can be requested using the separate 'Activity Request Form'.

Signed: _____ Date: _____

Please send the Booking Form to:
 Girlguiding Chigwell Row, 141 Lambourne Road, Chigwell Row, Essex, IG7 6EN.

